

Partnership Guidelines

Investment Range: \$10,000+

Timeline: Open year-round

Port Arthur LNG is committed to investing in the communities where we live and work. Our partnerships support large-scale, high-impact initiatives that go beyond short-term solutions to create lasting change. Unlike community grants or sponsorships, partnerships represent a deeper level of engagement focused on collaboration, transformational change and measurable outcomes.

Through our partnerships, we work with organizations that have the capacity to deliver transformational projects addressing systemic challenges and advancing long-term community resilience.

Partnerships are designed to:

- Tackle root causes of community challenges
- Foster collaboration among multiple stakeholders to maximize impact
- Promote collective action by engaging public, private and nonprofit partners
- Deliver scalable solutions with clear, measurable benefits

Partnerships may include multi-year agreements and strategic investments that align with our social investment strategy, with a focus on economic prosperity, increasing opportunity, climate action and biodiversity.

About This Document

This document serves as your guide to the partnership application process, including application requirements, review and approval steps and post-investment reporting. Please read carefully and keep this document for reference throughout the partnership cycle.

Timeline:

- Application period: Open year-round
- Funding disbursement: Please allow up to four weeks after approval and contract execution for funds to be disbursed
- Impact reporting: Reports must be submitted within 60 days of project implementation (timeframe may vary based project scope)

Application Process

Submit a Letter of Intent (LOI)

Organizations interested in a partnership opportunity must submit an LOI outlining project objectives, scope of work, budgetary needs, opportunities for collaboration, challenges or community needs to address, strategies for long-term sustainability and a proposed timeline.

Include the following in your proposal:

- **Organization details**
 - Legal name
 - Address
 - Tax identification number
 - Website
 - Primary contact information
- **Project overview**
 - Detailed description of the initiative
 - Goals and objectives
 - Beneficiaries and expected reach
 - Supporting data or evidence of need
 - Budget and project timeline
- **Accountability documents**
 - W-9 (must reflect the year the application is submitted)
 - Anti-Bribery and Corruption (ABAC) form - Screening document requiring a list of board of directors' names and citizenship (must reflect the year the application is submitted). To prepare the form for upload as part of the application, please click the following link:
<https://bit.ly/4pDW1rA>
 - Itemized budget - Dollar amount for each expense, description of the expense and its purpose

For organizations that were not funded in 2025, please provide:

- Supplier Form
 - Organizations that have not previously received funding must complete this form to upload information into our internal system and provide banking details for direct payment:
<https://bit.ly/45d9j7d>
- The following forms are included in the packet and must be completed:
 - W-9 Form
 - California Withholding Exemption Certificate - Required because we are a California-based company
 - ACH Payment Information - For direct deposit to your organization's account
 - Anti-Bribery and Corruption (ABAC) form

Review and evaluation

- Internal evaluation will be conducted based on:
 - Eligibility
 - Selection criteria
 - Available funds
 - Alignment with company values and focus areas
 - Community impact and measurable outcomes
 - Scalability and sustainability
 - Budget transparency and justification
- Additional information may be requested to ensure completeness.
- Applicants may be asked to meet with a community team member to discuss the project in greater detail.

Partnership Recipients

- **Funding decisions**
 - If your application meets our criteria, a member of our external affairs team will contact you to share the funding decision and discuss next steps, including the support plan and partnership agreement details.
 - Organizations may receive funding for one partnership program at a time.
- **Award Announcement**
 - If your application is approved, a member of our External Affairs team will contact you to share the funding decision, discuss the support plan and outline next steps for the partnership agreement.
- **Compliance**
 - Upon approval, a contract agreement will be created to align on expectations of the partnership.
 - Applicants must agree to the reporting requirements outlined in the contract before funds are distributed.
- **Funding Utilization**
 - Organizations approved for funding will receive funds within four weeks of completing all required documentation and contract execution.
 - Eligibility for future funding: Organizations who do not meet all reporting requirements will not be eligible for future partnership funding.

Impact Reporting

Partnership awardees must complete a post-project impact (evaluation) report to demonstrate the agreed-upon use of funds. We reserve the right to request interim reports for multi-year partnerships.

- Reporting Requirements: The specific impact reporting questions and metrics will be outlined in your partnership contract. These will include details on project outcomes, documentation demonstrating how partnership funds were used, financial reconciliation, measurable community benefits and evidence of partnership acknowledgment.

Port Arthur LNG retains sole discretion in all grant funding decisions.

Contact Us

For more information, contact externalaffairs@sempraglobal.com

Port Arthur LNG reserves the right to monitor or audit funded projects as necessary.