

Community Sponsorship Guidelines

Funding Range: \$500 to \$5,000

Timeline: Considered on a rolling basis

At Port Arthur LNG, we empower organizations that lead impactful, community driven initiatives and events to address local needs and create positive change. As part of this commitment, our community sponsorship program provides funding for events led by nonprofit organizations and community groups that contribute to a stronger, more sustainable community.

Key Details

- Community sponsorships must align with a company focus area and promote positive community outcomes, such as education, public safety, cultural enrichment or environmental sustainability.

Sponsorship Timelines and Deadlines

- **Deadline to submit request:** Requests are accepted year-round.
- **Internal review:** Applications will be reviewed and a decision is communicated within two weeks of submission.
- **Fund disbursement:** Approved funds will be issued within four weeks of approval.
- **Impact reporting:** Organizations may be required to provide a brief impact report or feedback on sponsorship effectiveness.

Application Process

- Organizations seeking sponsorship funding are required to submit a request via email to externalaffairs@sempraglobal.com. Be sure to provide the organization's name, mission and background details. Include contact information of the individual submitting the request.
- Include the following:
 - Event name
 - Objectives of the event
 - Key activities
 - Date
 - Target audience and expected attendance
 - Timeline
 - Location
- Provide proof of tax status (e.g., W9)
- Include a detailed explanation that outlines the amount of requested funds needed and how the funding will be used.
- Outline any perks offered in return, such as logo placement, speaking opportunities, event seating or other promotional benefits.
- Including sponsorship packets, flyers, brochures or any other relevant promotional materials is optional.
- An internal evaluation of each request will be conducted based on eligibility, selection criteria, available funds, alignment with our company's core values, focus areas and other relevant factors.

- Additional information may be requested to ensure completeness and alignment with focus areas.
- All funding decisions will be communicated via email.
- Funding approval is not guaranteed and feedback on unsuccessful requests may not be provided.

Sponsorships are not guaranteed and will be evaluated based on eligibility requirements, review criteria and available funding. The decision to fund or support sponsorship requests is made solely at the company's discretion.

Evaluation

Each sponsorship request will be carefully evaluated to ensure alignment with our mission and community priorities. Applications will be reviewed based on the following criteria:

- **Eligibility requirements:** The organization must meet the basic qualifications for sponsorship consideration, including being a credible and well-established organization with a track record of positive community impact.
- **Alignment with company values:** Does the purpose of the event support our core focus areas?
- **Community impact:** Does the event address a local need?
- **Feasibility and sustainability:** Is the event well-planned, realistic and capable of making a positive impact?
- **Budget and resource allocation:** Will the requested funds be used efficiently and in a way that maximizes community benefit?
- **Timeliness:** Does it align with current community needs and priorities?
- **Collaboration potential:** Can this sponsorship foster partnerships and strengthen community networks?

Selected Sponsorship Awardees

- **Award announcement:** Funding decisions will be communicated to applicants via email.
- **Required documents:** Additional documentation will be requested after funding confirmation, including:
 - ACH Form
 - Supplier Information Form
 - CA 590
- **Award acknowledgement:** Organizations are expected to acknowledge Port Arthur LNG in event materials, social media, press releases or signage. Specific guidelines are determined by the agreed upon sponsorship benefits and timeline.
- **Funding utilization:** Organizations approved for funding will receive funds within four weeks of notification. Funds must be utilized within 60 days of receipt. Unused funds after this period will be considered null and void. Any unused money after the 60-day deadline will be returned or will no longer be available to the recipient.

Impact Reporting

Organizations may be required to provide a brief impact report or feedback on sponsorship effectiveness.

For more information, contact externalaffairs@sempraglobal.com

Port Arthur LNG reserves the right to monitor or audit funded projects as necessary.